

Expenses Mobile - Change my Password

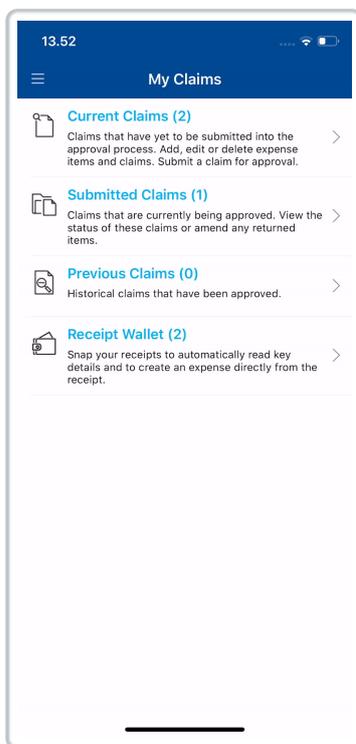
Last Modified on 03/12/2019 2:54 pm GMT

Permissions

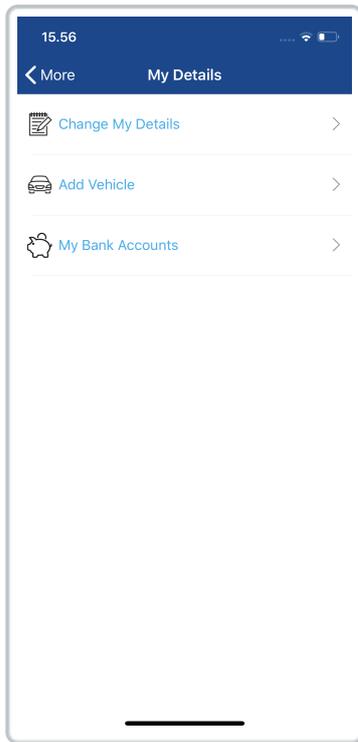
You will require the following permissions:

- No permissions required

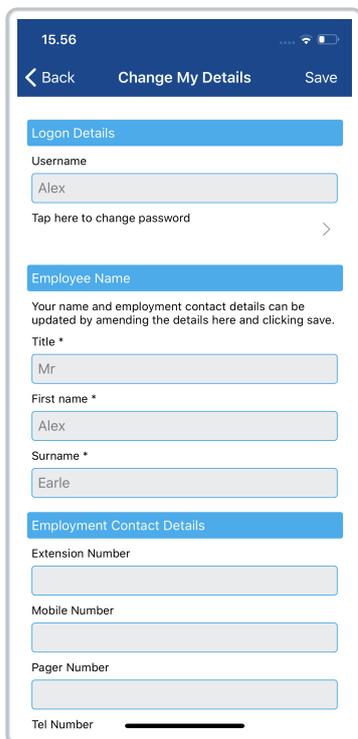
1. Log into **Expenses Mobile**. Tap the **Hamburger Menu** ☰ and then tap **More**.



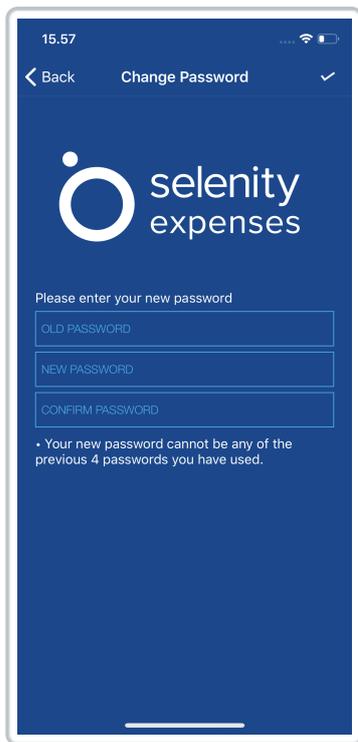
2. Tap the **My Details** option from the navigation menu.



3. Tap the **Change My Details** option from the navigation menu.



4. Tap the **Password** link. This will open the **Change Password** screen.



5. Enter the following information:

- Old Password
- New Password
- Confirm New Password

6. Tap **Save** to change your password.
