Mobile - Delete Expenses from a Claim

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Permissions

You will require the following permissions:

• No permissions required

You may have accidentally added an expense item to a claim. This article will show you how to delete those expenses from a claim.

1. Tap the Navigation Menu 🤷 and then tap Current Claims.



2. A list of the expense items on your currently selected claim will appear below the claim details.

Note: You can change the currently selected claim by tapping the claim name at the top of the page.

3. Tap the menu i next to the expense and then tap**Delete**.

Current Cla	ims :
EXPENSE ITEMS	CARDS
AEarle21 → £250.00	
Reimbursable	Claim End
Expense Items (1) OZ/12/2020 Christmas Part £250.00	у :
	+

Warning: Your receipt image will not return to your Receipt Wallet when the expense has been deleted.